

# SITE CONTAMINATION AUDIT SYSTEM PROOF OF IDENTITY



This form must be provided with the [Application for accreditation as a site contamination auditor](#) pursuant to the Environment Protection Act 1993 and the [Application for mutual recognition in South Australia](#) forms.

Please ensure that all sections of the form are completed, requested information and attachments (where necessary) are provided and labelled as indicated. Please do not modify the form by moving or deleting sections or text, including these instructions. Please ensure you are using the current version of the form (check the [EPA website](#)).

Refer to the current version of the EPA publication [Site contamination: Guidelines for the site contamination audit system](#), for further information. For any enquiries or questions relating to the site contamination audit system, including requests for editable versions of this form, contact the EPA Site Contamination Branch.

## STEP 1: PERSONAL DETAILS

Complete your personal details below:

Applicant details:

Title:  Mr  Mrs  Ms  Dr  Prof  Other (specify)

Surname:

Full given name:

Postal address:

## STEP 2: PROOF OF IDENTITY

Your personal identity documents should add up to the value of 100 points or more. To reach this total, you can choose the type of identification that suits you from the lists provided overleaf.

## STEP 3: YOUR PHOTO

Provide one (1) passport sized (45 mm length x 35 mm width), coloured photograph (current likeness). The photograph must be endorsed by the person witnessing the identity, as set out below. Affix the photo in the area provided overleaf.

**Please also provide a digital copy of the photograph supplied with this form.**

**Please note that the quality of the photos that you supply will have a direct effect on the quality of the image that will appear on your identity card.** The EPA will only accept clear and distinct photos (video camera, email or colour photocopied images are **NOT** acceptable) that conform to standard passport requirements. Refer to the Australian government passport photograph guidelines for detailed information ([www.passports.gov.au/web/requirements/photos.aspx](http://www.passports.gov.au/web/requirements/photos.aspx))

## STEP 4: IDENTITY AND PHOTO WITNESSED

Present this form along with your identity documents and photo to a justice, public notary, or any officer by law authorised to administer an oath or affirmation, for witnessing.

## STEP 5: RETURN COMPLETED FORM

Include the completed form together with your initial accreditation or mutual recognition application form to:

Manager, Site Contamination Branch  
Environment Protection Authority  
GPO Box 2607, ADELAIDE SA 5001

For all queries: Telephone: (08) 8204 2004

Email: [EPASitecontam@sa.gov.au](mailto:EPASitecontam@sa.gov.au)

## To be completed by the person witnessing this document and photo

For the purpose of identifying the person named in this form, please sight their identity documents (which must add up to 100 points or more), tick the relevant box(es), endorse the passport photo, complete the declaration and return the form to the applicant.

The back of the photo will need to be endorsed with the words '**This is a true photograph of (applicant's name in full)**' and signed by the identifier (refer below).

### 100 Point Identification Requirements

The applicant will need to produce documents that add up to 100 points or more.

#### Group A Each document is worth 70 points:

- An original birth certificate (or copy certified by a Justice of the Peace)
- A current passport
- An Australian citizenship certificate

#### Group B Each document is worth 40 points:

(Preferably containing a photograph of the applicant)

- A current licence or permit issued under Australian law eg Driver's licence, Firearms licence or other (please specify):

Identification issued by Government authorities eg **one** of the following:

- Public Service employee identification
- Evidence of your entitlement to financial benefits or other entitlements from the Commonwealth or a State or Territory Government
- A student identification card issued by an Australian educational institution
- A statement from your employer or an acceptable referee verifying your identity and certifying that they have known you by your name for at least 12 months (preferably with a photograph of the applicant signed by the employer or referee.)

#### Group C Each document is worth 25 points:

- Official correspondence addressed to you such as a public utility account (eg gas, water, electricity), council rates, bank statement or similar)
- Bankcard, Visa or other credit card
- Any other documents which in the opinion of the person to whom it is produced, provides similar verification of the applicant's identity (please specify)

**Only original documents or certified complete and accurate copies are accepted as proof of identity**

<p><b>Affix photos here</b></p>	<p><b>I,</b> <i>Name of witness</i> <b>have sighted the above identity documents and attached photographs in relation to:</b></p> <p><i>Applicant's name</i></p> <p><b>Signature of witness:</b></p> <p><b>Signature:</b> <i>Signature of justice, public notary, or any officer by law authorised to administer an oath or affirmation</i></p> <p><b>Qualification of person verifying identity eg JP:</b></p> <p><b>ID Number:</b></p>
---------------------------------	--