

# FORM 26 – APPLICATION REGISTRATION OF SEALED RADIOACTIVE SOURCE

Section 26, Radiation Protection and Control Act 2021



## Owner details

Company legal name \_\_\_\_\_

Company trading name \_\_\_\_\_

ABN \_\_\_\_\_ ACN \_\_\_\_\_

Principal business activity \_\_\_\_\_

Correspondence address \_\_\_\_\_

Suburb \_\_\_\_\_ Post code \_\_\_\_\_

**NOTE:** A notice setting out your obligations as an owner of a sealed radioactive source appears at the end of this form.

## Authorised Person details (owner or person with authority to act on behalf of owner)

Surname \_\_\_\_\_ Given names \_\_\_\_\_

Occupation \_\_\_\_\_ Email address (work) \_\_\_\_\_

Phone number (work) \_\_\_\_\_ Mobile number (work) \_\_\_\_\_

## Licence covering use of radiation sources

Indicate which licence type, and provide the licence number, that the business holds to cover the use of this or other radiation sources.

**NOTE:** If the business does not hold one of the below mentioned EPA licences you must apply for one immediately

- Licence to possess licence number \_\_\_\_\_
- Licence to test for developmental purposes licence number \_\_\_\_\_
- Licence to carry out mining or mineral processing licence number \_\_\_\_\_
- Radiation facilities licence licence number \_\_\_\_\_
- Transport radioactive material licence licence number \_\_\_\_\_

Section 22 of the Act requires those in possession of a registrable radiation source to have a 'Licence to possess'. The Radiation Protection and Control Regulations 2022 exempt owners from having such a licence if the apparatus is authorised under either section 18 (Licence to test for developmental purposes), 19 (Licence to carry our mining or mineral processing), 20 (Facilities licence), or 21 (Licence to transport radioactive material) of the Act.

<b>OFFICE USE ONLY</b>	
Amount \$ _____	Owner no _____
Date ____/____/____	Reg no _____
Receipt no _____	<input type="checkbox"/> HUB ____/____/____

**Sealed source details**

1 Has the sealed source previously been registered in South Australia? Yes No

Previous EPA registration no (if known) \_\_\_\_\_

What is the main use of the source (eg radiation gauge, industrial radiography, etc)?  
\_\_\_\_\_

Type of source Fixed Portable

**2 Location of sealed source**

Address \_\_\_\_\_  
\_\_\_\_\_ Postcode \_\_\_\_\_

Location within address (eg room no, dept, etc)  
\_\_\_\_\_

**3 Class of sealed source (tick one)**

Class 1	
Irradiators – sealed source	
Radiation therapy – Co-60	
Sealed sources – Security Category 1, 2 or 3	
Class 2 (sources other than Class 1)	
Fixed radiation gauge	
Sealed sources – Security Category 4	
Moisture gauge	
Class 3 (sources other than Class 1 or 3)	
Calibration sources	
Sealed sources – Security Category 5	

If the sealed source is not listed in the table, please contact the Radiation Protection Branch on 84637826 for advice on its classification class and fees payable.

**4 Identifying information**

Radionuclide \_\_\_\_\_ Activity (Bq) \_\_\_\_\_

Source serial number \_\_\_\_\_ Date activity measured \_\_\_\_\_

Manufacturer \_\_\_\_\_

Model of source encapsulation \_\_\_\_\_

**2nd source (only if there are other sources housed in the same container).** Please provide details.  
Note these sources will not require separate registration.

Radionuclide \_\_\_\_\_ Activity (Bq) \_\_\_\_\_

Source serial number \_\_\_\_\_ Date activity measured \_\_\_\_\_

Manufacturer \_\_\_\_\_

Model of source encapsulation \_\_\_\_\_

**5 Container/Instrument details**

Container manufacturer \_\_\_\_\_ Container model \_\_\_\_\_

Container serial number \_\_\_\_\_ Date of manufacture \_\_\_\_\_

**6 Security category**

As defined by the Code of Practice for the Security of Radioactive Sources (2019) published by ARPANSA

- 1  2  3  4  5

**7 Installation**

Name of person/company from who supplied the sealed source

\_\_\_\_\_

Installation/receipt date \_\_\_\_\_

**Supporting documentation**

Supporting documentation to be attached (as appropriate), copies of the following documentation should be included with this application

- Sealed source certificate
- Special form certificate if applicable
- Evidence of classification of the source under International Standard ISO 2919:2012 or similar classification standard. (This information is often included on source certificates or special form certificates.)
- Type B(U) container certificate if applicable.
- Evidence of compliance with the design requirements for a Type A container if applicable.

**Declaration**

- I hereby declare that the information provided on this form and in support of this application is to the best of my knowledge complete and true in every particular.

Applicant's signature \_\_\_\_\_ Date \_\_\_\_\_

Full name \_\_\_\_\_

**PENALTY FOR PROVIDING FALSE INFORMATION: UP TO \$20,000**

NOTE: This form does not constitute a legal application unless it has been properly completed and signed, and is accompanied by the appropriate fee.

## Fees

A different registration fee applies to the first sealed radioactive source that you have, or will have, registered with the EPA. This means you only pay the 'First source' fee if you do not have any sources currently registered with the EPA and you have not recently lodged any other applications to register sealed radioactive sources.

### First source application

Application fee	\$ 1,513
Registration fee – first source	\$ 349

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TOTAL FEE PAYABLE **\$ 1,862**

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### Additional source application

Application fee	\$ 1,513
Registration fee – additional source	\$ 115

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TOTAL FEE PAYABLE **\$ 1,628**

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*These fees are applicable for applications lodged after 30 June 2023 and prior to 1 July 2024*

## Lodgement of form and payment of fees

This form can be lodged by post to: Environment Protection Authority  
Radiation Protection Branch  
GPO Box 2607, ADELAIDE SA 5001

Or email: [EPARadiationProtectionBranch@sa.gov.au](mailto:EPARadiationProtectionBranch@sa.gov.au)

Cheques should be made payable to: Environment Protection Authority

### For credit card payment please complete the details below

Cardholder's name \_\_\_\_\_ Visa    MasterCard    Amex  
Card no \_\_\_\_\_  
Amount of payment \$ \_\_\_\_\_ Cardholder's signature \_\_\_\_\_  
Telephone no \_\_\_\_\_ CVV No (back of card) \_\_\_\_\_ Expiry date \_\_\_\_\_

Credit card payment only accepted within agreed trading terms

NOTE: The EPA does not have the facility to handle cash payments

## Enquiries

Radiation Licensing Officer  
Tel: (08) 8463 7826  
Email: [EPARadiationProtectionBranch@sa.gov.au](mailto:EPARadiationProtectionBranch@sa.gov.au)

*Environment Protection Authority  
ABN 85 393 411 003  
This licence is GST exempt*

# Notice to purchasers of a sealed radioactive source

(Regulation 49, *Radiation Protection and Control Regulations 2022*)

## **To the purchaser of a sealed radioactive source:**

This notice, which the person or organisation from whom you are buying a sealed radioactive source is obliged by law to give to you, is intended to inform you of certain legal obligations you will face as the owner of a sealed radioactive source. Failure to take note of these obligations could result in a great deal of unnecessary expense and inconvenience.

## **1 Basic obligations under the Radiation Protection and Control Act 2021 (RPC Act)**

The Act requires you to:

- have an appropriate licence to cover all activities associated with the use of all your radiation sources, including sealed radioactive sources (section 22 of the Act)
- register your sealed radioactive sources (section 26 of the Act)
- ensure that all persons who will use or handle a sealed radioactive source hold a licence issued to do so (section 23 of the Act).

## **2 Application to register a sealed radioactive source**

An application to register a sealed radioactive source must be submitted to the Minister before it is bought:

- If you do not already have an appropriate licence to cover all activities associated with the use of the sealed radioactive sources you are wanting to register, in most cases, a *Licence to possess a radiation source*, you must apply for one at the same time.
- If you already have an appropriate licence, then you must update your radiation management system accordingly and include, as appropriate, either your Licence to possess, Licence to test for developmental purposes, Licence to carry out mining or mineral processing, Facilities licence, or Licence to transport radioactive material number on your application to register a sealed radioactive source form.

## **3 Application forms and associated information and advice**

You can download a copy of all relevant registration and licence application forms, along with information which will help you comply with your registration and licence obligations, from the Environment Protection Authority (EPA) website at [www.epa.sa.gov.au/environmental\\_info/radiation](http://www.epa.sa.gov.au/environmental_info/radiation)

You will also be able to access information on the website on such things as the fees to be paid, and answers to commonly asked questions about registration and licensing processes and associated arrangements.

You can get information and advice on what to do to ensure compliance with the Act and associated regulations by contacting the EPA<sup>3</sup> telephone the EPA on (08) 8204 2000 or email [EPAradiationprotectionbranch@sa.gov.au](mailto:EPAradiationprotectionbranch@sa.gov.au). If you have any difficulties in complying with what is required, contact the EPA as soon as possible.

Section 22 of the Act requires those in possession of a registrable radiation source to have a Licence to possess. The Radiation Protection & Control Regulations 2022 exempt owners from having such a licence if the source is authorised under either sections 18 (Licence to test for developmental purposes), 19 (Licence to carry out mining or mineral processing), 20 (Facilities licence), or 21 (Licence to transport radioactive material) of the Act.

The Regulations exempt a limited range of sealed radioactive sources from being registered. For further information, go to [www.epa.sa.gov.au](http://www.epa.sa.gov.au)