



# TRANSFER of AUTHORISATION APPLICATION

Environment Protection Act 1993 – Section 49

This Application is to be used for the purpose of obtaining an existing Environmental Authorisation (Licence or Exemption or Works Approval).

*Enquiries — Contact Senior Administration Officer – ph. 8204 2058*

*Send completed applications to:*  
Licensing & Regulatory Services Branch — Regulation & Compliance Division  
Environment Protection Authority  
GPO Box 2607 - ADELAIDE SA 5001

(Use BLOCK LETTERS throughout and all sections must be completed)

**Note: A maximum penalty of up to \$60,000 applies for providing false or misleading information.**

## PART A

This section is to be completed in full by the PRESENT Authorisation Holder

1. I hereby apply for approval to transfer EPA Authorisation Number: .....

2. Insert name of current Authorisation Holder and site address of Premises to which Application relates (as it appears on your authorisation)

Name: .....

Site Address: .....

..... Postcode .....

Telephone .....Facsimile .....

3. List current prescribed or specified activities – (as it appears on your authorisation)

.....  
.....

4. Declaration

(Name(s) of person authorised to act on behalf of current Authorisation Holder)

Name: ..... Position: .....

Signed: ..... Date: .....

Telephone: ..... email: .....

Name: ..... Position: .....

Signed: ..... Date: .....

Telephone: ..... email: .....

## PART B

*This section is to be completed in full by the PROPOSED Authorisation Holder (transferee) and signed (on the back page) by an authorised person.*

*NB.: If the submitted form is incomplete, it cannot be processed.*

### 5. Name of Proposed Authorisation Holder

5.1 Are you (please tick one)

- Body corporate or company (has an ACN)?
- Natural person(s)?
- Statutory Body (created by legislation)?
- Incorporated Association (created by legislation)?

*NB: Authorisations can only be transferred to a legal entity – not a trading or business name*

5.2 Full name of applicant(s) to hold authorisation

.....

*Do you have a Trading or Business name?*

.....

5.3 Postal address for all correspondence

.....

..... Postcode: .....

5.4 Body corporate or company details (if applicable)

ACN: .....

Address of registered office: .....

..... Postcode: .....

### 6. Do you intend to conduct all of the prescribed or specified activities listed in Part A?

- Yes  No

**If the answer is No**, please state the prescribed or specified activities to be conducted

.....

.....

### 7. Do you intend to conduct the prescribed or specified activities at the Premises listed in Part A? (not relevant for a mobile operator)

- Yes  No

**If you answer No to Q7, this Application cannot be processed.** You will need to submit a 'New Licence Application' form – for further clarification on this matter (or variation of – eg. only some activities to be undertaken at a new site) please contact the Licensing & Regulatory Services Branch (08) 8204 2058.

### 8. What is the date that you will commence operating - at the Premises or Mobile?

.....

**GENERAL DETAILS**

**ATTACHMENTS**

Your application cannot proceed until the relevant information has been provided as listed below. *Please tick the attachments you have supplied.*

- A.  Australian Securities and Investments Commission registered or historical company extract  
*(applies only to bodies corporate)*
- B.  Development Consent Notice or Planning Approval *(not required for mobile activities)*
- C.  Copy of Certificate(s) of Title for the Site *(not required for mobile activities)*
- D.  Site plan *(not required for mobile activities)*
- E.  Other, please specify - .....
- .....
- .....

**TRANSFER FEES**

**TRANSFER FEE SCHEDULE**

*Environment Protection Regulations 2009 – Schedule 4 (Miscellaneous fees)*

<b>Authorisation fee last paid or payable</b>	<b>Fee</b>
(a) was less than \$1,000	<b>\$86.50</b>
(b) was not less than \$1,000 but not more than \$1,999	<b>\$173.00</b>
(c) was not less than \$2,000 but not more than \$4,999	<b>\$346.00</b>
(d) was not less than \$5,000 but not more than \$9,999	<b>\$519.00</b>
(e) was not less than \$10,000 but not more than \$49,999	<b>\$865.00</b>
(f) was \$50,000 or more	<b>\$1730.00</b>

**These fees are correct until 30 June 2012**

**PAYMENT OPTIONS**

**Payment by mail** - make cheques or money orders payable to the 'Environment Protection Authority' and crossed "Not Negotiable". Do not include bank notes or coins.

Mail your payment with this application to:

Environment Protection Authority: GPO Box 2607 - ADELAIDE SA 5001

**EPA also accepts credit card payments. Complete the details below:**

- Visa
- Mastercard

Cardholder's name ..... Signature .....

Card number ..... C V V (last 3 digits) .....

Expire date .....

Your telephone number *(if we need to contact you)* .....

**Amount of credit card payment \$**.....  
*(credit card payment only accepted within agreed trading terms)*

**DECLARATION**

If the Applicant is:

1. A Company or Body Corporate or Proprietary Company, the following must sign this Declaration:

- a Director and/or Company Secretary and/or a person appointed as a responsible officer  
*(refer to interpretation of 'officer' in Section 3 of the Act)*

2. A natural person(s):

- each person must sign this Declaration, or a person legally authorised by the Applicant;

3. A Statutory Body:

- a person whom the Minister has authorised must sign this Declaration;

4. An Incorporated Association:

- a person(s) who is authorised under the rules of that association.

For Government Departments that do not involve a Statutory Body, the Minister or a person whom the Minister has authorised must sign this Declaration.

For joint applications, all parties must sign this Declaration.

**I/we hereby declare that the information provided in this Application and accompanying documents, to the best of my knowledge, is true and correct.**

a. Name: .....  
Signature: .....  
Position of signatory: .....  
Date: .....

b. Name: .....  
Signature: .....  
Position of signatory: .....  
Date: .....

c. Name: .....  
Signature: .....  
Position of signatory: .....  
Date: .....

d. Name: .....  
Signature: .....  
Position of signatory: .....  
Date: .....

**End of Transfer Application document**