



# New Works Approval Application

*Environment Protection Act 1993 (section 37)*

**Send completed application to**  
Licensing & Regulatory Services Branch  
Environment Protection Authority  
GPO Box 2607 ADELAIDE SA 5001

## Enquiries

Telephone Freecall (outside metro): 1800 623 445  
Direct Phone: (08) 8204 2058  
Facsimile: (08) 8124 4672  
Email: [licensing.epa@epa.sa.gov.au](mailto:licensing.epa@epa.sa.gov.au)  
Internet: [www.epa.sa.gov.au](http://www.epa.sa.gov.au)

## Preamble

The EPA is South Australia's leading environmental regulator, responsible for the protection of air and water quality and the control of pollution, waste, noise and radiation.

Our environmental goals are:

- ✓ Clean and healthy air
- ✓ Land and water that is fit for purpose
- ✓ Communities protected from unacceptable noise
- ✓ Sustainable use of resources
- ✓ Communities protected from unacceptable radiation.

Responsible management of prescribed activities through environmental authorisations is integral to achieving our environmental goals.

This application form covers assessment details of activities that you propose to undertake and that under the Environment Protection Act 1993 require approval prior to commencement of works. The activity(ies) for which you are seeking approval must be identified by ticking the appropriate items in Part B (Prescribed Activities) of this form.

**If you have submitted a Development Application to a Council or the Development Assessment Commission you are NOT required to submit this form to the EPA.**

**This form must be completed in full and signed (on the back page) by an authorised person.**

**A FEE OF \$173 MUST BE SUBMITTED WITH THIS FORM TO ENABLE YOUR APPLICATION TO BE PROCESSED.** This fee value is current to 30 June 2012.

**Note: A maximum penalty of up to \$60 000 applies for providing false or misleading information.**

If you are unsure of the requirements of this Application Form, contact the Licensing & Regulatory Services Branch on (08) 8204 2058.

## PART A: APPLICATION SECTION 1

**1.1 Does this application relate to a new or additional activity at an EPA licenced site?**

- Yes State your EPA Licence No.. \_\_\_\_\_  
**Go to 1.5**
- No **Go to 1.2**

**1.2 Are you** (please tick ONE)

- Body corporate or company (has an ACN)?
- Natural person(s)?
- Statutory body (created by legislation)?
- Incorporated association (created by legislation)?

NB: Approval can only be issued to a legal entity – not a Trading or Business Name (which has an ABN).

**1.3 Full name of applicant(s) to hold approval.**  
*(the name to appear on the Works Approval)*

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**1.4 Body corporate or company details** (if applicable)

ACN: \_\_\_\_\_

Address of registered office:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Postcode: \_\_\_\_\_

**1.5 Postal address for all correspondence**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Postcode: \_\_\_\_\_

Email: \_\_\_\_\_

Fax: \_\_\_\_\_

## SECTION 2: Site Location Information

### 2.1 Will you be a mobile operator?

Yes  No

If Yes, please go to 2.5 (unless you also have a fixed site):

### 2.2 Address of Site(s) where activity will take place

Site address:

\_\_\_\_\_

\_\_\_\_\_

Postcode

\_\_\_\_\_

Current Certificate of Title numbers

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\* **Please provide a detailed site map** (required for mandatory validation of activity location).

### 2.3 Has approval been granted under any other legislation for the activity(ies) proposed for this site?

Yes  No  N/A

If Yes, supply details of the approval(s) and attach copies of approvals etc.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

### 2.4 Does the Applicant(s) own the Site?

Yes  No

If No, from whom is the Site leased or rented?

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

### 2.5 Who is authorised to act on behalf of the Applicant for the approval?

a. Contact name: \_\_\_\_\_

Position: \_\_\_\_\_

Tel: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_

b. Contact name: \_\_\_\_\_

Position: \_\_\_\_\_

Tel: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_

c. Contact name: \_\_\_\_\_

Position: \_\_\_\_\_

Tel: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_

(if not enough room, please add additional people in Section 5)

### 2.6 Contact person for enquiries relating to this application

Contact name: \_\_\_\_\_

Position: \_\_\_\_\_

Tel: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_

## SECTION 3: Activity Details

### 3.1 Describe the nature of the planned construction, works, plant and / or equipment installation.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

### 3.2 Identify the nature of raw materials to be used and /or combustible matter that is to be burnt.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

3.3 If applicable, describe the size of planned operations and / or scale of the anticipated production.

Lined area for describing planned operations and scale of production.

SECTION 5: Additional Information

Lined area for providing additional information.

SECTION 4: Infrastructure Details

4.1 Anticipated commencement date for construction at the site (if applicable)

..... / ..... / 20.....

4.2 Anticipated completion date for construction at the site (if applicable)

..... / ..... / 20.....

Following assessment of the application, the EPA will issue a tax invoice for the appropriate fee, which may then convert to an annual fee.

4.3 Estimated capital cost of the proposed work:.

\$ .....

This figure is the cost of works and materials relating to the establishment of the proposed activity(ies). It does not include cost of land, consultancy fees or the cost of works or infrastructure unrelated to the prescribed activity(ies)

## Part B: Prescribed Activities

On the list Prescribed Activities (as listed in Schedule 1 of the Environment Protection Act 1993), tick all the activities that describe the nature of your planned operations.

Regulation reference	Activity
<input type="radio"/> 1.1	chemical storage and warehousing facilities
<input type="radio"/> 1.2.a.i	chemical works – inorganic
<input type="radio"/> 1.2.a.ii	chemical works – organic
<input type="radio"/> 1.2.b	chemical works – salt production
<input type="radio"/> 1.3	coke works
<input type="radio"/> 1.4	oil refineries
<input type="radio"/> 1.5.a	petroleum storage
<input type="radio"/> 1.5.b	petroleum production or processing
<input type="radio"/> 1.6	wood preservation works
<input type="radio"/> 2.1	abrasive blasting
<input type="radio"/> 2.2	hot mix asphalt preparation
<input type="radio"/> 2.3	cement works
<input type="radio"/> 2.4	ceramic works
<input type="radio"/> 2.5	concrete batching works
<input type="radio"/> 2.6	drum reconditioning
<input type="radio"/> 2.7	ferrous and non-ferrous metal melting
<input type="radio"/> 2.8	metallurgical works
<input type="radio"/> 2.9	mineral works
<input type="radio"/> 2.10	pulp or paper works
<input type="radio"/> 2.11	scrap metal recovery
<input type="radio"/> 2.12.a	surface coating works – metal finishing
<input type="radio"/> 2.12.b	surface coating works – hot dip galvanising
<input type="radio"/> 2.12.c	surface coating works – spray painting or powder coating
<input type="radio"/> 2.13	wood processing works
<input type="radio"/> 2.14	maritime construction works
<input type="radio"/> 2.15	vehicle production
<input type="radio"/> 3.1.a	incineration – chemical wastes
<input type="radio"/> 3.1.b	incineration – medical wastes, cytotoxic wastes, quarantine wastes
<input type="radio"/> 3.1.c	incineration – cremation
<input type="radio"/> 3.1.d	incineration – solid municipal waste
<input type="radio"/> 3.1.e	incineration – solid trade waste
<input type="radio"/> 3.2.a	sewage treatment works or septic tank effluent disposal schemes – discharge to marine waters

Regulation reference	Prescribed activity
<input type="radio"/> 3.2.bi	sewage treatment works or septic tank effluent disposal schemes – discharge to land or inland waters within the Mt Lofty Water Protection Area
<input type="radio"/> 3.2.bii	sewage treatment works or septic tank effluent disposal schemes – discharge to land or inland waters in a Water Protection Area (other than Mt Lofty)
<input type="radio"/> 3.2.c	sewage treatment works or septic tank effluent disposal schemes – discharge other than to a Water Protection Area or marine waters
<input type="radio"/> 3.3.d.i	waste depots – landfills (solid waste)
<input type="radio"/> 3.3.d.ii	Waste or recycling depots comprising a winery wastewater treatment works
<input type="radio"/> 3.3.d.iii	waste depots liquid waste (other than winery wastewater treatment works – see above)
<input type="radio"/> 3.3.d.iv	waste recycling depot (waste for resource recovery or transfer)
<input type="radio"/> 3.3.d.v	recycling depot (other than above)
<input type="radio"/> 3.4	activities producing listed wastes
<input type="radio"/> 3.5	waste transport business (Category A) per vehicle. Refer to Section 4 on page 3
<input type="radio"/> 3.6	waste transport business (Category B) per vehicle Refer to Section 4 on pg 3
<input type="radio"/> 4.1	Brukung mine site
<input type="radio"/> 4.2.a	discharge of stormwater to underground aquifers in the City of Mount Gambier or the Western Industrial Zone of the District Council of Mount Gambier
<input type="radio"/> 4.2.b	discharge of stormwater to underground aquifers in the City of Mount Gambier or the Western Industrial Zone of the District Council of Mount Gambier
<input type="radio"/> 4.2.c	discharge of stormwater to underground aquifers in Metropolitan Adelaide
<input type="radio"/> 5.1	cattle feedlots
<input type="radio"/> 5.3	saleyards
<input type="radio"/> 5.4	piggeries
<input type="radio"/> 6.1.a & b	abattoirs, slaughterhouses, poultry processing works
<input type="radio"/> 6.2	breweries
<input type="radio"/> 6.3	composting works
<input type="radio"/> 6.4	fish processing
<input type="radio"/> 6.5	milk processing works
<input type="radio"/> 6.6.a	produce processing works – deep fat frying, roasting or drying
<input type="radio"/> 6.6.b	produce processing works – more than 10 000 000 litres of wastewater (not to sewer or other offsite licensed wastewater treatment plant)

Regulation reference	Prescribed activity
<input type="radio"/> 6.7	rendering or fat extraction works
<input type="radio"/> 6.8	curing or drying works
<input type="radio"/> 6.9	tanneries or fellmongeries
<input type="radio"/> 6.10	wool scouring or wool carbonising works
<input type="radio"/> 6.11.a	wineries or distilleries not in Mount Lofty Ranges Water Protection Area
<input type="radio"/> 6.11.b	wineries or distilleries in Mount Lofty Ranges Water Protection Area
<input type="radio"/> 7.1	bulk shipping facilities
<input type="radio"/> 7.2	railway operations
<input type="radio"/> 7.3.a	crushing, grinding or milling – chemicals or rubber
<input type="radio"/> 7.3.b	crushing, grinding or milling – agricultural crop products
<input type="radio"/> 7.3.c	crushing, grinding or milling – rock ores or minerals
<input type="radio"/> 7.4	dredging
<input type="radio"/> 7.5	coal handling and storage
<input type="radio"/> 7.6	earthworks drainage
<input type="radio"/> 7.7	extractive industries
<input type="radio"/> 8.1	aerodromes
<input type="radio"/> 8.2.a.i	fuel burning coal or wood
<input type="radio"/> 8.2.a.ii	fuel burning not coal or wood
<input type="radio"/> 8.2.b	fuel burning – stove enamel or baking or drying materials
<input type="radio"/> 8.3	helicopter landing facilities
<input type="radio"/> 8.4	marinas and boating facilities
<input type="radio"/> 8.5	motor racing or testing venues
<input type="radio"/> 8.6	shooting ranges
<input type="radio"/> 8.7	discharges to marine or inland waters (heat, antibiotic or chemical water treatment)

## ATTACHMENTS

Your application cannot be processed until the relevant information has been provided as listed below.

*Please tick the attachments you have supplied.*

- 1. For Bodies Corporate – ASIC registered or historical company extract.
- 2. Copy of Certificate(s) of Title for the Site.
- 3. Site Map – detail area(s) in which works are planned.
- 4. Management Plan/Environmental Impact Statement.
- 5. Other (include supporting documentation).

## PART C: PAYMENT

### Application fee

A fee of \$173 must be submitted with this form to enable your Application to be processed.  
This fee value is current to 30 June 2012.

### Payment by mail

Make cheques or money orders payable to Environment Protection Authority and crossed 'Not Negotiable'.  
Do not include bank notes or coins. Mail your payment to:  
EPA, GPO Box 2607, Adelaide SA 5001.

### Payment by credit card

- Visa
- Mastercard

Card number CVV (last 3 digits)

Expiry date

Cardholder's name

Cardholder's signature

Amount of credit card payment \$

**SHOULD YOUR APPLICATION BE GRANTED, AN INVOICE FOR PAYMENT OF THE ANNUAL APPROVAL FEE WILL BE SENT TO YOU. This fee will be based on the estimated capital cost indicated on the original application and the invoice may include an advertising fee if a new activity is involved – Regulation 25.**

## DECLARATION

If the Applicant is:

**1. A Company, Body Corporate or Proprietary Company the following must sign this Declaration:**

- a Director and/or the Company Secretary and/or a person appointed as a responsible officer.

**2. A natural person(s):**

- each person or a person legally authorised by the Applicant must sign this Declaration.

**3. A Statutory Body:**

- a person whom the Minister has authorised must sign this Declaration.

**4. An incorporated Association:**

- a person(s) who is authorised under the rules of that association.

**For Government Departments that do not involve a Statutory Body, the Minister or a person whom the Minister has authorised must sign this Declaration.**

**For joint applications, all parties must sign this Declaration.**

*I/we hereby declare that the information provided in this application and accompanying documents, to the best of my knowledge, is true and correct.*

a. Name

Signature

Position of signatory

Date

b. Name

Signature

Position of signatory

Date

c. Name

Signature

Position of signatory

Date

**Note that a maximum penalty of up to \$60 000 applies for providing false or misleading information.**



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