

# Form 40A – APPLICATION FOR TRANSFER OF AN AUTHORISATION LICENCE TO POSSESS AND/OR REGISTRATIONS

Section 40, Radiation Protection and Control Act 2021



This form is to be completed when applying to transfer either a *Licence to Possess* and/or a *Registration* from the current authorisation holder to a new authorisation holder. Following the initial assessment of this application you may be contacted in order to discuss the application further, provide additional detail, or supply further supporting documentation.

## Current Authorisation holder details

Company legal name \_\_\_\_\_

Company trading name \_\_\_\_\_

ABN \_\_\_\_\_ ACN \_\_\_\_\_

Correspondence address \_\_\_\_\_

Suburb \_\_\_\_\_ Post code \_\_\_\_\_

## Current Authorised Person details (owner/person with authority to act on behalf of owner, who is the current Authorisation holder)

Surname \_\_\_\_\_ Given name/s \_\_\_\_\_

Occupation \_\_\_\_\_ Email address (work) \_\_\_\_\_

Phone number (work) \_\_\_\_\_ Mobile number (work) \_\_\_\_\_

## Applicant's details (person/owner who is to take over as the new Authorisation holder)

Company name \_\_\_\_\_

Company trading name \_\_\_\_\_

ABN \_\_\_\_\_ ACN \_\_\_\_\_

Principal business activity \_\_\_\_\_

Correspondence address \_\_\_\_\_

Suburb \_\_\_\_\_ Post code \_\_\_\_\_

## Applicant Authorised Person details (owner/person with authority to act on behalf of owner, who is to take over as the new Authorisation holder)

Surname \_\_\_\_\_ Given name/s \_\_\_\_\_

Occupation \_\_\_\_\_ Email address (work) \_\_\_\_\_

Phone number (work) \_\_\_\_\_ Mobile number (work) \_\_\_\_\_

### OFFICE USE ONLY

Amount \$ \_\_\_\_\_

Date \_\_\_\_/\_\_\_\_/\_\_\_\_

Receipt no \_\_\_\_\_

RMP submitted \_\_\_\_/\_\_\_\_/\_\_\_\_

Owner no \_\_\_\_\_

Licence no \_\_\_\_\_

Condition \_\_\_\_\_

Full approval \_\_\_\_/\_\_\_\_/\_\_\_\_ by \_\_\_\_\_

## Authorisations to be transferred

Please detail below which authorisations are to be transferred. A Licence to Possess can be bundled with its associated registrations in a single transfer, or a registration/s can be transferred to a new owner who already has their own approved Licence to Possess.

### Is the Licence to Possess being transferred?

- Yes: EPA Licence number: \_\_\_\_\_ Class of Licence (select one):  Class 1  Class 2  Class 3
- No: EPA Licence number of owner taking receipt of registrations: \_\_\_\_\_

### Registrations

Complete the below table detailing the each of the individual registrations (ie radiation apparatus, sealed source, and/or premises) which are to be transferred. The associated transfer fee for each individual registration to be transferred is listed on Page 4 of this form.

Radiation Apparatus			
EPA Registration #	Apparatus level	Make/model	Serial number
Sealed Radioactive Sources			
EPA Registration #	Apparatus use (eg calibration/flood source, XRF, guague, etc)	Radionuclide/activity	Serial number
Premises in which unsealed radioactive materials are kept or handled			
EPA Registration #	Premises use (eg laboratory, storage, etc)	Address	

## Supporting documentation

The following documents are required to be attached to the application.

- Proof of agreement to transfer**  
Evidence of the agreement to transfer the authorisation is required to be supplied as supporting documentation. This may take the form of a copy of a contract of sale, a statutory declaration, or similar. Such documentation must include the full name and business/entity details of both parties, and be signed by a person of authority representing each party.
- Company summary from the ASIC website**
- Radiation management plan**

## Declaration

- I hereby declare that the information provided on this form and in support of this application is to the best of my knowledge complete and true in every particular.

Applicant's signature \_\_\_\_\_ Date \_\_\_\_\_

## PENALTY FOR PROVIDING FALSE INFORMATION: UP TO \$20,000

NOTE: This form does not constitute a legal application unless it has been properly completed and signed, and is accompanied by the appropriate fee.

## Fees

The fees payable correspond to the type and class of authority to be transferred. Fees are to be paid by the owner/person with authority to act on behalf of owner, who is to take over as the new Authorisation holder. Fees are payable for each individual authorisation being transferred.

**Example:** transfer of a Class 1 Licence to possess (\$420), 2x Level 1 Apparatus registrations (2 x \$557), and a Level 3 Apparatus (\$724), would incur a fee of \$2,258.

If you are unaware if the specific class of the authorisation being transferred, please contact the Radiation Protection Branch on 84637826 for advice on fees payable.

	Total fee payable		
<b>Licence to Possess</b>	<b>Class 1</b> \$420	<b>Class 2</b> \$1,191	<b>Class 3</b> \$2,214
<b>Apparatus registration</b>	<b>Level 1</b> \$557	<b>Level 2</b> \$599	<b>Level 3</b> \$724
<b>Sealed source registration</b>	\$1,444		
<b>Premises</b>	\$1,444		

*These fees are applicable for applications lodged after 30 June 2022 and prior to 1 July 2023. GST exempt*

## Lodgement of form

This form can be lodged by post to: Environment Protection Authority  
Radiation Protection Branch  
GPO Box 2607, ADELAIDE SA 5001

Or lodged via fax: (08) 8124 4671

Or email: [EPARadiationProtectionBranch@sa.gov.au](mailto:EPARadiationProtectionBranch@sa.gov.au)

Cheques should be made payable to: Environment Protection Authority

For credit card payment please complete the details below

Cardholder's name \_\_\_\_\_ Visa      MasterCard      Amex

Card no \_\_\_\_\_

Amount of payment \$ \_\_\_\_\_ Cardholder's signature \_\_\_\_\_

Telephone no \_\_\_\_\_ CVV No (back of card) \_\_\_\_\_ Expiry date \_\_\_\_\_

Credit card payment only accepted within agreed trading terms

NOTE: The EPA does not have the facility to handle cash payments

### **Enquiries**

Radiation Licensing Officer

Tel: (08) 8463 7826

Email: [EPARadiationProtectionBranch@sa.gov.au](mailto:EPARadiationProtectionBranch@sa.gov.au)

*Environment Protection Authority*

*ABN 85 393 411 003*

*This accreditation is GST exempt*