

SITE CONTAMINATION AUDIT SYSTEM NOTIFICATION BY AUDITOR AFTER COMMENCEMENT OF AUDIT



INSTRUCTIONS

Section 103Z(1) of the *Environment Protection Act 1993* (the Act), requires that:

103Z—Requirements relating to site contamination audits

- (1) A site contamination auditor must, within 14 days after the commencement of a site contamination audit for which the auditor is the responsible auditor, notify the Authority in writing of the person who commissioned the audit and the location of the land to which the audit is to relate.

Penalty: Division 5 fine.

Regulation 64 of the *Environment Protection Regulations 2023* (the Regulations) requires that:

64—Notifications by auditors after commencement or termination of audit [section 103Z(3)]

For the purposes of section 103Z(3) of the Act

- (a) a notification by a site contamination auditor after the commencement of a site contamination audit for which the auditor is or was the responsible auditor must be in the form set out in Schedule 3 clause 6.

This form is to be completed by the 'responsible auditor' under the Act and the Regulations. This is the auditor who personally carried out or directly supervised the work involved in the audit.

Please ensure that all sections of the form are completed, requested information and attachments (where necessary) are provided and labelled as indicated.

If a restricted scope is being applied to the audit subject to the commencement notification, attach a copy of the restricted scope objectives as an annexure (to the particulars relating to the relevant land and the audit site) to the form.

Please do not modify the form by moving or deleting sections or text, including these instructions.

Please ensure you are using the current version of the form (check the [EPA website](#)).

Refer to the current version of the EPA publication [Guidelines for the site contamination audit system](#), for further information. For any enquiries or questions relating to the site contamination audit system, including requests for editable versions of this form, contact the EPA Site Contamination Branch.

Completed forms must be submitted digitally to the Site Contamination Branch in pdf format by [email](#) or file transfer.

For any enquiries or questions relating to the site contamination audit system, contact the EPA Site Contamination Branch on:

Telephone: (08) 8204 2004

Email: EPAsitecontam@sa.gov.au

NOTIFICATION BY AUDITOR AFTER COMMENCEMENT OF AUDIT

(under section 103Z of the *Environment Protection Act 1993*)

SECTION A: AUDITOR DETAILS	
Name of auditor*:	
Auditor's accreditation number:	
Term of auditor's accreditation:	to
Name of auditor's company or business:	
SECTION B: AUDIT SITE DETAILS	
Auditor's project reference	
Name of audit site (if applicable)	
Address of audit site	
Name of council for area in which audit site is situated (<i>if within council area</i>)	
Provide the following particulars** relating to the relevant land and the audit site <i>** If insufficient space, details may be annexed to this form</i>	
<ul style="list-style-type: none"> certificates of title of all the relevant land and an indication of whether the audit site comprises all or part only of the land shown on or described in the certificates of title 	
<ul style="list-style-type: none"> details sufficient to identify the location of the land, including section or allotment numbers, area and hundred and coordinates [GDA2020/MGA2020], and associated zone (52, 53 or 54)] 	
<ul style="list-style-type: none"> audit plans indicating the location and extent of the audit site (which must comply with the guidelines issued by the EPA from time to time) 	

SECTION C: AUDIT COMMENCEMENT DETAILS																
Name of owner of audit site																
Name of occupier of audit site																
Name, postal address and position of person who commissioned audit																
Indicate authority of person who commissioned audit	<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 15%;">EPA</td> <td style="width: 15%;">Yes</td> <td style="width: 15%;">No</td> </tr> <tr> <td>Owner</td> <td>Yes</td> <td>No</td> </tr> <tr> <td>Occupier</td> <td>Yes</td> <td>No</td> </tr> <tr> <td>Developer</td> <td>Yes</td> <td>No</td> </tr> <tr> <td colspan="3">Other (please specify)</td> </tr> </table>	EPA	Yes	No	Owner	Yes	No	Occupier	Yes	No	Developer	Yes	No	Other (please specify)		
EPA	Yes	No														
Owner	Yes	No														
Occupier	Yes	No														
Developer	Yes	No														
Other (please specify)																
Indicate reasons for audit (indicate all reasons):	<p>Required under the <i>Planning, Development and Infrastructure Act 2016</i> Yes No</p> <p>Required under the <i>Environment Protection Act 1993</i> Yes No</p> <p>Other (please specify)</p>															
If audit is required under the <i>Environment Protection Act 1993</i> , provide EPA reference number:																
Indicate audit purposes (indicate all purposes):	<p>Determining the nature and extent of any site contamination present or remaining on or below the surface of the site. Yes No</p> <p>Determining the suitability of the site for a sensitive use or another use or range of uses. Yes No</p> <p>Determining what remediation is or remains necessary for a specified use or range of uses. Yes No</p> <p><i>NB: an audit may be required for all of the above purposes.</i></p>															
Date of commencement of audit:																
Estimated date of completion of audit:																

If this audit is 1 of a series of audits to be undertaken in relation to the audit site, indicate the total number of audits proposed to be undertaken (if known) and the completion or estimated completion dates for those audits (if known)**:

** If insufficient space, details may be annexed to this form.

- 1
- 2
- 3
- 4

SECTION D: LAND USE AND ACTIVITY DETAILS	
Indicate:	
Proposed site use:	
Current site use, or, if currently unoccupied, most recent site use:	
Any potentially contaminating activities (within the meaning of regulation 48 of the <i>Environment Protection Regulations 2023</i>) known to have occurred at the site:	

If audit is required for development consent under *Planning, Development and Infrastructure Act 2016*, indicate:

relevant planning authority:	
development application number [if known]:	
site zoning:	

DECLARATION

I am not aware of any conflict of interest within the meaning of section 103X of the *Environment Protection Act 1993* that would preclude me from undertaking this audit.

To the best of my knowledge, all information provided in this form is current and correct at the time of signing and dating.

Signed*:

Dated:

** This form must be completed and signed by the 'responsible auditor', being, under the Environment Protection Act 1993 and the Environment Protection Regulations 2023, the auditor who personally carried out or directly supervised the work involved in the audit.*

This notification must be lodged with the EPA.

Details of this notification will be recorded in the public register kept by the EPA under section 109 of the Environment Protection Act 1993.