

# Form 8 – Application to register premises in which unsealed radioactive substances are handled or kept

(Section 29, *Radiation Protection and Control Act 1982*)



This form only needs to be completed for premises that are not on a site covered by, or to be covered by, Licence to test for developmental purposes, Licence to carry out mining or mineral processing, or Facilities licence.

## Occupier's details

Company business name \_\_\_\_\_

Company trading name \_\_\_\_\_

OR

Individual Owner Title \_\_\_\_\_ Full name \_\_\_\_\_

ABN \_\_\_\_\_ ACN \_\_\_\_\_

Principal business activity \_\_\_\_\_

Correspondence address \_\_\_\_\_

Suburb \_\_\_\_\_ Post code \_\_\_\_\_ Country \_\_\_\_\_

Title and full name of contact person \_\_\_\_\_

Contact no \_\_\_\_\_ Email \_\_\_\_\_

## Licence covering use of radiation sources

Does the business already have An EPA 'Licence to possess to' cover the use of this or other radiation sources? If yes, state the licence number

Licence to possess Licence number \_\_\_\_\_

### If no, you must apply for a 'Licence to possess' immediately

Section 33A of the Act requires those in possession of a registrable radiation source to have a 'Licence to possess'. The *Radiation Protection and Control (Ionising Radiation) Regulations 2000* exempt owners from having such a licence if the apparatus is authorised under sections 23A (Licence to test for developmental purposes), 24 (Licence to carry out mining or mineral processing) or 29A (Facilities licence) of the Act.

**\*NOTE** A notice setting out your obligations as an owner of a sealed radioactive source appears at the end of this form.

### OFFICE USE ONLY

Amount \$ \_\_\_\_\_ Owner no \_\_\_\_\_

Date \_\_\_\_/\_\_\_\_/\_\_\_\_ Reg no \_\_\_\_\_

Receipt no \_\_\_\_\_ Condition \_\_\_\_\_

Acknowledgment Letter sent \_\_\_\_/\_\_\_\_/\_\_\_\_

Inspected \_\_\_\_/\_\_\_\_/\_\_\_\_ by \_\_\_\_\_

Approved \_\_\_\_/\_\_\_\_/\_\_\_\_ by \_\_\_\_\_

Cert sent \_\_\_\_/\_\_\_\_/\_\_\_\_ by \_\_\_\_\_

## Premises details

Physical location of the premises \_\_\_\_\_

Premises type      Type A       Type B       Type C

What are the premises used for (eg nuclear medicine, radio-iodination, biochemistry, storage of radioactive substances, etc)?

Persons licensed under Section 28 of the Act who will be supervising the work with unsealed radioactive substances.

Name	EPA Licence #
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_____	_____
_____	_____
_____	_____
_____	_____

List of radionuclides – approximate maximum activity to be used at any one time:

Radionuclide	Activity (Bq)
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_____	_____
_____	_____
_____	_____
_____	_____

**Supporting documentation to be attached (as appropriate).**

## Declaration

I declare that the information provided on this form and in support of this application is to the best of my knowledge complete and true in every particular.

Applicant's signature \_\_\_\_\_ Date \_\_\_\_\_

**PENALTY FOR PROVIDING FALSE INFORMATION: UP TO \$10,000**

**NOTE: This form does not constitute a legal application unless it has been properly completed and signed, and is accompanied by the appropriate fee.**

## Fees

Application fee (non refundable)	\$1,416
Annual registration fee	\$ 326

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<b>TOTAL FEE PAYABLE</b>	<b>\$1,742</b>
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***This fee is applicable for applications lodged after 30 June 2021 and prior to 1 July 2022 – GST exempt***

## Lodgement of form and payment of fees

**This form can be lodged by post to:** Environment Protection Authority  
Radiation Protection Branch  
GPO Box 2607, ADELAIDE SA 5001

**Or lodged via Fax:** (08) 8124 4671

**Or email:** [radiationprotection@sa.gov.au](mailto:radiationprotection@sa.gov.au)

**Cheques should be made payable to:** Environment Protection Authority

### For credit card payment please complete the details below

Cardholder's name \_\_\_\_\_ Visa      MasterCard      Amex

Card no \_\_\_\_\_

Amount of payment \$ \_\_\_\_\_ Cardholder's signature \_\_\_\_\_

Telephone no \_\_\_\_\_ CVV No (back of card) \_\_\_\_\_ Expiry date \_\_\_\_\_

Credit card payment only accepted within agreed trading terms

**NOTE: The EPA does not have the facility to handle cash payments**

## Enquiries

Radiation Licensing Officer

Tel: (08) 8463 7826

Email: [radiationprotection@sa.gov.au](mailto:radiationprotection@sa.gov.au)

*Environment Protection Authority  
ABN 85 393 411 003  
This licence is GST exempt*

## REGISTRATION OF PREMISES

### *Notice to Occupier*

#### **1 Legal obligation to register premises**

Any premises in which an unsealed radioactive substance is kept or handled must be authorised under Section 29 of the *Radiation Protection and Control Act 1982*, by either:

- a licence to possess a radiation source (Section 33A);
- a licence to test for developmental purposes (Section 23A);
- a licence to carry out mining or mineral processing (Section 24); **or**
- a facilities licence (Section 29A).

If the premises are authorised under a licence to possess, the premises must also be registered under Section 29 of the Act, in the name of the occupier of the premises.

Using or keeping unsealed radioactive substances in premises which are not properly authorised under the Act, and if required, registered under the Act, would constitute an offence with maximum penalties of up to \$100,000.

#### **2 Application to register premises**

An application to register premises should be submitted to the Minister as early as possible, certainly before any unsealed radioactive substances are kept or handled on the premises.

#### **3 Inspection of premises**

Once the premises are ready to be used, officers of Environment Protection Authority will inspect the premises. Work with unsealed radioactive substances may start before the inspection, provided the application for registration has been properly lodged with the appropriate fees.

The premises must comply with the requirements of Part 5, Division 8, of the *Radiation Protection and Control (Ionising Radiation) Regulations 2000*. However, if it is found not to satisfy the specified requirements, you will be given the opportunity to correct any non-compliance.

If the corrections are not made, the Minister is obliged to refuse registration, and work in the premises with unsealed radioactive substances must stop.

#### **4 Conditions of registration**

Registration of your premises will be subject to conditions (section 36, *Radiation Protection and Control Act 1982*). These conditions are detailed in a Schedule attached to the certificate of registration. It is an offence to contravene, or fail to comply with, a condition of registration, with a maximum fine of \$10,000.

#### **5 Availability of advice**

The Radiation Protection Branch of the EPA (tel 08 8463 7826) is available for advice on legislative requirements, especially with regard to construction of radionuclide laboratories and fume cupboards.