

Form 7 – Application to register a sealed radioactive source

(Section 30 — Radiation Protection and Control Act 1982)



Owner details

Company business name _____

Company trading name _____

OR

Individual Owner Title _____ Full name _____

ABN _____ ACN _____

Principal business activity _____

Correspondence address _____

Suburb _____ Post code _____

Country _____

Title, full name, contact details of contact person _____

Contact no _____ Email _____

* **NOTE:** A notice setting out your obligations as an owner of a sealed radioactive source appears at the end of this form.

Licence covering use of radiation sources

Does the business already have one of the following types of EPA licence to cover the use of this or other radiation sources?

Licence to possess licence number _____

Licence to test for developmental purposes licence number _____

Licence to carry out mining or mineral processing licence number _____

Facilities licence licence number _____

If yes, indicate the licence type and licence number

If no, you must apply for one of the above-mentioned licences immediately

Section 33A of the Act requires those in possession of a registrable radiation source to have a 'Licence to possess' it. The *Radiation Protection and Control (Ionising Radiation) Regulations 2000* exempt owners from having such a licence if the apparatus is authorised under either section 23A ("Licence to test for developmental purposes"), 24 ("Licence to carry out mining or mineral processing") or 29A ("Facilities licence") of the Act.

OFFICE USE ONLY

Amount \$ _____

Owner no _____

Date ____/____/____

Reg no _____

Receipt no _____

Condition _____

Acknowledgment Letter sent ____/____/____

Inspected ____/____/____ by _____

Approved ____/____/____ by _____

Cert sent ____/____/____ by _____

Sealed source description

1 Has the sealed source previously been registered in South Australia? Yes No

Registration no (if known) _____

2 LOCATION

Physical location of sealed source _____

Post code _____

Location within address eg room no, dept, etc _____

3 USE OF SEALED SOURCE

What is the main use of the source (eg radiation gauge, industrial radiography, etc)?

Is the sealed source: Fixed Portable

4 INDIVIDUAL SEALED SOURCE DETAILS

Identifying information (radionuclide, activity (Bq), date activity measured, serial no of source, source manufacturer, model of source encapsulation, container/instrument manufacturer, container/instrument model no, serial no of container, date of manufacture of container)

1st Source:

Radionuclide _____ Activity _____ Serial no of source _____

Source manufacturer _____ Date _____

Model of source encapsulation _____

2nd Source: Only if there are other sources housed in the same container please provide details:

These sources will not require separate registration.

Radionuclide _____ Activity _____ Serial no of source _____

Source manufacturer _____ Date _____

Model of source encapsulation _____

NOTE: If you have more than two sealed sources in the same container, please provide additional details on a separate sheet of paper.

5 CONTAINER/INSTRUMENT DETAILS

Container/Instrument manufacturer _____

Container/Instrument model no _____

Serial number of container _____ Date of manufacture of container _____

6 SOURCE SECURITY DETAILS

7 INSTALLATION

Name of person/company from whom the sealed source was purchased or obtained:

_____ Date _____

For fixed installations the name of person/company who installed the source:

_____ Date _____

8 SUPPORTING DOCUMENTATION

Supporting documentation to be attached (as appropriate), copies of the following documentation should be included with this application:

- Sealed source certificate.
- Special form certificate if applicable.
- Evidence of classification of the source under International Standard ISO 2919:1999 or similar classification standard. (This information is often included on source certificates or special form certificates.)
- Type B(U) container certificate if applicable.
- Evidence of compliance with the design requirements for a Type A container if applicable.

Declaration

- I hereby declare that the information provided on this form and in support of this application is to the best of my knowledge complete and true in every particular.

Applicant's signature _____ Date _____

PENALTY FOR PROVIDING FALSE INFORMATION: UP TO \$10,000

NOTE: This form does not constitute a legal application unless it has been properly completed and signed, and is accompanied by the appropriate fee.

Fees

A different registration fee applies to the first sealed radioactive source that you have, or will have, registered with the EPA. This means you only pay the 'First source' fee if you do not have any sources currently registered with the EPA and you have not recently lodged any other applications to register sealed radioactive sources.

First source application

Application fee	\$ 1,390
Registration fee – first source	<u>\$ 320</u>
TOTAL FEE PAYABLE	\$ 1,710

Additional source application

Application fee	\$ 1,390
Registration fee - additional source	<u>\$ 106</u>
TOTAL FEE PAYABLE	\$ 1,496

These fees are applicable for applications lodged after 30 June 2020 and prior to 1 July 2021

Lodgement of form and payment of fees

This form can be lodged by post to: Environment Protection Authority
Radiation Protection Branch
GPO Box 2607, ADELAIDE SA 5001

Or lodged via Fax: (08) 8124 4671

Or email: radiationprotection@sa.gov.au

Cheques should be made payable to: Environment Protection Authority

For credit card payment please complete the details below

Cardholder's name _____ Visa MasterCard Amex

Card no _____

Amount of payment \$ _____ Cardholder's signature _____

Telephone no _____ CVV No (back of card) _____ Expiry date _____

Credit card payment only accepted within agreed trading terms

NOTE: The EPA does not have the facility to handle cash payments

Enquiries

Radiation Licensing Officer

Tel: (08) 8463 7826

Email: radiationprotection@sa.gov.au

Environment Protection Authority

ABN 85 393 411 003

This registration is GST exempt

SCHEDULE 5

FORM 5 — NOTICE TO PURCHASER OF A SEALED RADIOACTIVE SOURCE

(Regulation 61, *Radiation Protection and Control (Ionising Radiation) Regulations 2000*)

Important Notice

To the purchaser of a sealed radioactive source:

This notice, which the person or organisation from whom you are buying a sealed radioactive source is obliged by law to give to you, is intended to inform you of certain legal obligations you will face as the owner of a sealed radioactive source. *Failure to take note of these obligations could result in a great deal of unnecessary expense and inconvenience.*

1 Basic obligations under the Radiation Protection and Control Act 1982 (the Act)

The Act requires you to:

- have an appropriate licence to cover all activities associated with the use of all your radiation sources, including sealed radioactive sources (section 33A of the Act);
- register your sealed radioactive sources (section 30 of the Act);
- ensure that all persons who will use or handle a sealed radioactive source hold a licence issued to do so (section 28 of the Act).

2 Application to register a sealed radioactive source

An application to register a sealed radioactive source must be submitted to the Minister before it is bought:

- If you do not already have an appropriate licence to cover all activities associated with the use of the sealed radioactive sources you are wanting to register, in most cases, a *Licence to possess a radiation source*, you must apply for one at the same time.
- If you already have an appropriate licence, then you must update your radiation management system accordingly and include, as appropriate, either your *Licence to possess*, *Licence to test for developmental purposes*, *Licence to carry out mining or mineral processing*, or facilities licence number on your application to *Register a sealed radioactive source* form.

3 Application forms and associated information and advice

You can download a copy of all relevant registration and licence application forms, along with information which will help you comply with your registration and licence obligations, from the Environment Protection Authority (EPA) website at www.epa.sa.gov.au/environmental_info/radiation

You will also be able to access information on the website on such things as the fees to be paid, and answers to commonly asked questions about registration and licensing processes and associated arrangements.

You can get information and advice on what to do to ensure compliance with the Act and associated regulations by contacting the EPA—telephone the EPA on (08) 8204 2000 or email radiationprotection@sa.gov.au. If you have any difficulties in complying with what is required, contact the EPA as soon as possible.

Section 33A of the Act requires those in possession of a registrable radiation source to have a *Licence to possess*. The *Radiation Protection & Control (Ionising Radiation) Regulations 2000* exempt owners from having such a licence if the source is authorised under either sections 23A (*Licence to test for developmental purposes*), 24 (*Licence to carry out mining or mineral processing*), or 29A (*Facilities licence*) of the Act.

The Regulations exempt a limited range of sealed radioactive sources from being registered. For further information, go to www.epa.sa.gov.au