

**Form 4 – Application for
registration of an ionising radiation apparatus**
(Section 32 – Radiation Protection and Control Act 1982)



Owner details

Company trading name _____

Company business name _____

OR

Individual Owner Title _____ Full name _____

ABN _____ ACN _____

Principal business activity _____

Correspondence address _____

Suburb _____ Post code _____ Country _____

Title and full name of contact person _____

Contact no _____ Email _____

NOTE: A notice setting out your obligations as an owner of a sealed radioactive source appears at the end of this form.

Licence covering use of radiation sources

Does the business already have one of the following types of licence to cover the use of this or other radiation sources?

Yes No

If yes, indicate the licence type and licence number

If no, you must apply for one of the below-mentioned EPA licences immediately

- Licence to possess licence number _____
- Licence to test for developmental purposes licence number _____
- Licence to carry out mining or mineral processing licence number _____
- Facilities licence licence number _____

Section 33A of the Act requires those in possession of a registrable radiation source to have a 'Licence to possess'. The *Radiation Protection and Control (Ionising Radiation) Regulations 2015* exempt owners from having such a licence if the apparatus is authorised under either section 23A ('Licence to test for developmental purposes'), 24 ('Licence to carry out mining or mineral processing') or 29A ('Facilities licence') of the Act.

OFFICE USE ONLY

Amount \$ _____ Owner no _____

Date ____/____/____ Reg no _____

Receipt no _____ Condition _____

Acknowledgment Letter sent ____/____/____

Inspected ____/____/____ by _____ HUB ____/____/____

Approved ____/____/____ by _____

Cert sent ____/____/____ by _____ HUB ____/____/____

Apparatus details

- 1 Has the apparatus previously been registered in South Australia? Yes No
 Previous EPA registration no (if known) _____

2 LOCATION OF APPARATUS

Address _____

Postcode _____

Location within address, eg room no, dept, etc _____

- 3 What is the type of the apparatus? (tick one)

**Level 1 Apparatus
(apparatus other than level 2 or 3)**

Bomb Disposal Radiography	
Calibration	
Cabinet X-ray	
Neutron Generator	
Plain Dental Radiography	
X-ray Radiation Gauge	
X-ray Bone Densitometry	
X-ray Diffraction (Enclosed)	
X-ray Diffraction (Open Beam)	
X-ray Diffraction (Partly Enclosed)	
X-ray Fluorescence (XRF)	
XRF Analyser – Bench Top	
XRF Analyser – Hand Held	

**Level 2 Apparatus
(apparatus other than level 3)**

Borehole Logging	
Industrial Radiography	
Cephalometric plus OPG	
Orthopantomographic (OPG)	
Chiropractic Plain Radiography	
Fluoroscopy – mini C-arm (current not to exceed 200 μ A)	
Medical Plain Radiography	
Podiatric Radiography	
Veterinary Plain Radiography	

Level 3 apparatus

Computed Tomography (CT)	
Cone Beam CT/OPG	
PET/CT	
SPECT/CT	
Fluoroscopy (only)	
Fluoroscopy – Cardiac/Vascular	
Fluoroscopy Mobile (other than mini C-arm)	
Fluoroscopy and Radiography	
Lithotripsy – Fluoroscopy	
Mammography	
Radiotherapy <150 kV	
Radiotherapy Linear Accelerator	
Treatment Simulation (Radiotherapy)	
CBCT Radiotherapy	

If the apparatus is not listed in the tables, please contact the Radiation Protection Branch on 84637826 for advice on its classification level and fees payable.

Describe its type and/or use _____

4 The apparatus is (tick one) fixed mobile portable

5 IDENTIFYING INFORMATION

A Make of apparatus _____

Model of apparatus _____

B Serial numbers (if known): Generator _____

Tube housing _____

6 EXPOSURE CAPACITY

A Maximum tube voltage _____ kV B

Maximum tube current _____ mA C

Is apparatus capable of fluoroscopy? Yes No

7 INSTALLATION

A Name and address of person/company who installed/will install the apparatus

Installation date _____

B Name and address of person/company from whom apparatus purchased

Purchase date _____

Declaration

I hereby declare that the information provided on this form and in support of this application is to the best of my knowledge complete and true in every particular.

Applicant's signature _____ Date _____

PENALTY FOR PROVIDING FALSE INFORMATION: UP TO \$10,000

NOTE: This form does not constitute a legal application unless it has been properly completed and signed, and is accompanied by the appropriate fee.

Fees

The fees payable are those corresponding with the type or use of the apparatus and the level under which it is listed in the table on page 2.

	<i>Level 1 apparatus</i>	<i>Level 2 apparatus</i>	<i>Level 3 apparatus</i>
Application fee(non-refundable)	\$546	\$587	\$710
Registration fee(1 year)	\$260	\$276	\$453
Total fee payable on application	\$806	\$863	\$1,163

These fees are applicable for applications lodged after 30 June 2021 and prior to 1 July 2022 – GST exempt

Lodgement of form and payment of fees

This form can be lodged by post to:

Environment Protection Authority
Radiation Protection Branch
GPO Box 2607, ADELAIDE SA 5001

Or lodged via fax: (08) 8124 4671

Or email: radiationprotection@sa.gov.au

Cheques should be made payable to: Environment Protection Authority

For credit card payment please complete the details below

Cardholder's name _____ Visa MasterCard Amex

Card no _____

Amount of payment \$ _____ Cardholder's signature _____

Telephone no _____ CVV No (back of card) _____ Expiry date _____

Credit card payment only accepted within agreed trading terms

NOTE: The EPA does not have the facility to handle cash payments

Enquiries

Radiation Licensing Officer

Tel: (08) 8463 7826

Email: radiationprotection@sa.gov.au

Environment Protection Authority

ABN 85 393 411 003

This licence is GST exempt

FORM 2 — NOTICE TO PURCHASER OF AN APPARATUS

(Regulation 51, *Radiation Protection and Control (Ionising Radiation) Regulations 2015*)

Important Notice

To the purchaser of an apparatus (X-ray apparatus):

This notice, which the person or organisation from whom you are buying an X-ray apparatus is obliged by law to give to you, is intended to inform you of certain legal obligations you will face as the owner of an X-ray apparatus. *Failure to take note of these obligations could result in a great deal of unnecessary expense and inconvenience.*

1 Basic obligations under the Radiation Protection & Control Act 1982 (the Act)

The Act requires you to:

- have an appropriate licence to cover all activities associated with the use of all your radiation sources, including X-ray apparatus (section 33A of the Act);
- register your apparatus (section 32 of the Act);
- ensure that all persons who will operate the apparatus hold a licence issued to do so (section 31 of the Act).

2 Application to register an X-ray apparatus

An application to register an X-ray apparatus must be submitted to the Minister before installation commences:

- If you do not already have an appropriate licence to cover all activities associated with X-ray apparatus you are wanting to register, in most cases, a *Licence to possess a radiation source*, you must apply for one at the same time;
- If you already have an appropriate licence, then you must update your radiation management system accordingly and include, as appropriate, either your *Licence to possess*, *Licence to test for developmental purposes*, *Licence to carry out mining or mineral processing*, or *Facilities licence* number on your application to *Register an ionising radiation apparatus* form.

3 Application forms and associated information and advice

You can download a copy of all relevant registration and licence application forms, along with information which will help you comply with your registration and licence obligations, from the Environment Protection Authority (EPA) website at https://www.epa.sa.gov.au/business_and_industry/radiation

You will also be able to access information on the website on such things as the fees to be paid, and answers to commonly asked questions about registration and licensing processes and associated arrangements.

You can get information and advice on what to do to ensure compliance with the Act and associated regulations by contacting the EPA, telephone (08) 8204 2004 or email radiationprotection@sa.gov.au. If you have any difficulties in complying with what is required, contact the EPA as soon as possible.

Section 33A of the Act requires those in possession of a registrable radiation source to have a *Licence to possess*. The *Radiation Protection and Control (Ionising Radiation) Regulations 2015* exempt owners from having such a licence if the apparatus is authorised under sections 23A (*Licence to test for developmental purposes*), 24 (*Licence to carry out mining or mineral processing*), or 29A (*Facilities licence*) of the Act.

The *Radiation Protection and Control (Ionising Radiation) Regulations 2015* exempt a limited range of apparatus from being registered. For further information, go to www.epa.sa.gov.au.