



# New Works Approval Application

Section 38 Environment Protection Act 1993

**Send completed application to**  
 The Licensing Team  
 Environment Protection Authority  
 GPO Box 2607 ADELAIDE SA 5001

**Enquiries**  
 Freecall (outside metro): 1800 623 445  
 Tel: (08) 8204 2058  
 Email: epalicensing@sa.gov.au  
 Website: www.epa.sa.gov.au

*You are NOT required to submit this form if approval has been obtained under the Development Act.*

**Preamble**

The EPA is South Australia’s environmental regulator.

Our environmental goals are:

- ✓ Good quality land
- ✓ Good quality water
- ✓ Good quality air
- ✓ Safe use of radiation
- ✓ Protection from unacceptable noise
- ✓ Sustainable use of resources

Responsible management of prescribed activities through licensing is integral to achieving our environmental goals.

This application form covers assessment details of activities that you propose to undertake and that under the Environment Protection Act 1993 require approval prior to commencement of works. The activity(ies) for which you are seeking approval must be identified by ticking the appropriate items in Part B (Prescribed Activities) of this form.

**This form must be completed in full and signed (on the back page) by an authorised person.**

**AN APPLICATION FEE MUST BE SUBMITTED WITH THIS FORM.**

This fee comprises two parts.

1. A lodgement fee of \$238; and
2. An assessment fee that is 20% of the level chosen in section 4.3 of this form.

This fee value is current to 30 June 2024.

**Note: A maximum penalty of up to \$60 000 applies for providing false or misleading information.**

If you are unsure of the requirements of this licence application, contact the EPA Licensing Team on (08) 8204 2058.

Further information is available on the EPA website: [epa.sa.gov.au/business\\_and\\_industry/licences](http://epa.sa.gov.au/business_and_industry/licences)

## PART A: APPLICATION SECTION 1

**1.1 Does this application relate to a new or additional activity at an EPA licenced site?**

- Yes State your EPA Licence No. \_\_\_\_\_  
**Go to 1.5**
- No **Go to 1.2**

**1.2 Are you (please tick ONE)**

- a body corporate or company (has an ACN)?
- a natural person(s)?
- a statutory body (created by legislation)?
- an incorporated association (created by legislation)?

*NB: Approval can only be issued to a legal entity – not a Trading or Business Name (which has an ABN).*

**1.3 Full name of applicant(s) to hold approval. (the name(s) to appear on the Works Approval)**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**1.4 Body corporate or company details (if applicable)**

ACN: \_\_\_\_\_

Address of registered office: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Postcode: \_\_\_\_\_

**1.5 Postal address for all correspondence**

\_\_\_\_\_

\_\_\_\_\_

Postcode: \_\_\_\_\_

Email: \_\_\_\_\_

\_\_\_\_\_

# New Works Approval Application

## SECTION 2: Site Location Information

### 2.1 Will you be a mobile operator?

Yes  No

If Yes, please go to 2.5 (unless you also have a fixed site)

### 2.2 Address of site(s) where activity will take place

Site address:

\_\_\_\_\_

\_\_\_\_\_

Postcode

\_\_\_\_\_

Current Certificate of Title numbers

\_\_\_\_\_

\_\_\_\_\_

\* Please provide a detailed site map (required for mandatory validation of activity location).

### 2.3 Has any approval been granted under any other legislation for the activity(ies) proposed for this site?

Yes  No  N/A

If Yes, supply details of the approval(s) and attach copies of approvals etc.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

### 2.4 Does the Applicant(s) own the site?

Yes  No

If No, from whom is the site leased or rented?

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

### 2.5 Who is authorised to act on behalf of the Applicant for the approval?

a. Contact name: \_\_\_\_\_

Position: \_\_\_\_\_

Tel: \_\_\_\_\_

Email: \_\_\_\_\_

b. Contact name: \_\_\_\_\_

Position: \_\_\_\_\_

Tel: \_\_\_\_\_

Email: \_\_\_\_\_

c. Contact name: \_\_\_\_\_

Position: \_\_\_\_\_

Tel: \_\_\_\_\_

Email: \_\_\_\_\_

(if not enough room, please add additional people in Section 5)

### 2.6 Contact person for enquiries relating to this application

Contact name: \_\_\_\_\_

Position: \_\_\_\_\_

Tel: \_\_\_\_\_

Email: \_\_\_\_\_

## SECTION 3: Activity Details

### 3.1 Describe the nature of the planned construction, works, plant and/or equipment installation.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

### 3.2 Identify the nature of raw materials to be used and/or combustible matter that is to be burnt.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

3.3 If applicable, describe the size of planned operations and/or scale of the anticipated production.

Horizontal lines for text entry.

SECTION 5: Additional Information

Horizontal lines for text entry.

SECTION 4: Infrastructure Details

4.1 Anticipated commencement date for construction at the site (if applicable)

..... / ..... / 20.....

4.2 Anticipated completion date for construction at the site (if applicable)

..... / ..... / 20.....

Following assessment of the application, the EPA will issue a tax invoice for the appropriate fee, which may then convert to an annual fee.

4.3 Estimated capital cost of the proposed work:

Table with columns LEVEL and FEE, listing cost ranges and corresponding fees.

This figure is the cost of works and materials relating to the establishment of the proposed activity(ies). It does not include cost of land, consultancy fees or the cost of works or infrastructure unrelated to the prescribed activity(ies).

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## Part B: Prescribed Activities

On the list Prescribed Activities (as listed in Schedule 1 of the Environment Protection Act 1993), tick all the activities that describe the nature of your planned operations.

Regulation reference	Activity
<input type="radio"/> 1.1	chemical storage and warehousing facilities
<input type="radio"/> 1.2.a.i	chemical works – inorganic
<input type="radio"/> 1.2.a.ii	chemical works – organic
<input type="radio"/> 1.2.b	chemical works – salt production
<input type="radio"/> 1.2.c	chemical works – hydrogen production
<input type="radio"/> 1.3	coke works
<input type="radio"/> 1.5.a	hydrocarbon storage
<input type="radio"/> 1.5.b	hydrocarbon production works
<input type="radio"/> 1.5a	petrol stations – retail sales
<input type="radio"/> 1.6	timber preservation works
<input type="radio"/> 2.1	abrasive blasting
<input type="radio"/> 2.2	hot mix asphalt preparation
<input type="radio"/> 2.3	cement works
<input type="radio"/> 2.4	ceramic works
<input type="radio"/> 2.5	concrete batching works
<input type="radio"/> 2.6	drum reconditioning or treatment works
<input type="radio"/> 2.7	ferrous and non-ferrous metal melting
<input type="radio"/> 2.8	metallurgical works
<input type="radio"/> 2.9	mineral works
<input type="radio"/> 2.10	pulp or paper works
<input type="radio"/> 2.12.a	surface coating works – metal finishing
<input type="radio"/> 2.12.b	surface coating works – hot dip galvanising
<input type="radio"/> 2.12.c	surface coating works – spray painting or powder coating
<input type="radio"/> 2.13	timber processing works
<input type="radio"/> 2.14	maritime construction works
<input type="radio"/> 2.15	vehicle production
<input type="radio"/> 3.1.a & b	waste recovery facility
<input type="radio"/> 3.2.a	composting works
<input type="radio"/> 3.2.b	scrap metal treatment works
<input type="radio"/> 3.2.c	tyre waste treatment works
<input type="radio"/> 3.2.d	waste lead acid battery treatment works
<input type="radio"/> 3.2.e	any other waste reprocessing facility
<input type="radio"/> 3.3.a	landfill depot - disposal to land

Regulation reference	Prescribed activity
<input type="radio"/> 3.3.b	liquid waste depot
<input type="radio"/> 3.3.c	incineration depot
<input type="radio"/> 3.4.a	wastewater treatment works within the Mount Lofty Ranges Water Protection Area
<input type="radio"/> 3.4.b	wastewater treatment works outside the Mount Lofty Ranges Water Protection Area
<input type="radio"/> 3.5.a	activities producing listed waste
<input type="radio"/> 3.5.b	reception or storage of listed waste
<input type="radio"/> 3.5.c	treatment of listed waste
<input type="radio"/> 3.6.	a waste transport business (Category A) per vehicle.
<input type="radio"/> 3.6.b	waste transport business (Category B) per vehicle.
<input type="radio"/> 4.1	Brukung mine site
<input type="radio"/> 4.2.a	discharge during licence period of stormwater to underground aquifers by means other than a stormwater drainage system from land or premises situated in the area of the City of Mount Gambier
<input type="radio"/> 4.2.b	discharge during licence period of stormwater to underground aquifers from a stormwater drainage system situated in the area of the City of Mount Gambier
<input type="radio"/> 4.2.c	discharge of stormwater to underground aquifers in Metropolitan Adelaide
<input type="radio"/> 5.1	cattle feedlots
<input type="radio"/> 5.3	saleyards
<input type="radio"/> 5.4	piggeries
<input type="radio"/> 5.5	poultry farm comprising a broiler farm
<input type="radio"/> 6.1.a & b	meat processing works
<input type="radio"/> 6.2	breweries
<input type="radio"/> 6.4	fish processing works
<input type="radio"/> 6.5	milk processing works
<input type="radio"/> 6.6.a	produce processing works – deep fat frying, roasting or drying
<input type="radio"/> 6.6.b	produce processing works – more than 10 000 000 litres of wastewater (not to sewer or a Community Wastewater Management System [CWMS])
<input type="radio"/> 6.7	rendering or fat extraction works
<input type="radio"/> 6.8	curing or drying works
<input type="radio"/> 6.9	tanneries or fellmongeries
<input type="radio"/> 6.10	wool scouring or wool carbonising works

Regulation reference	Prescribed activity
<input type="radio"/> 6.11.a	wineries or distilleries not in Mount Lofty Ranges Water Protection Area
<input type="radio"/> 6.11.b	wineries or distilleries in Mount Lofty Ranges Water Protection Area
<input type="radio"/> 7.1	bulk shipping facilities
<input type="radio"/> 7.2	railway operations
<input type="radio"/> 7.3.a	crushing, grinding or milling – chemicals or rubber
<input type="radio"/> 7.3.b	crushing, grinding or milling – agricultural crop products
<input type="radio"/> 7.3.c	crushing, grinding or milling – rock ores or minerals
<input type="radio"/> 7.4	dredging
<input type="radio"/> 7.5	coal handling and storage
<input type="radio"/> 7.6	earthworks drainage
<input type="radio"/> 7.7	extractive industries
<input type="radio"/> 8.1	aerodromes
<input type="radio"/> 8.2.a.i	fuel burning – coal or timber
<input type="radio"/> 8.2.a.ii	fuel burning – not coal or timber
<input type="radio"/> 8.2.b	fuel burning – stove enamel or baking or drying materials
<input type="radio"/> 8.3	helicopter landing facilities
<input type="radio"/> 8.4	marinas and boating facilities
<input type="radio"/> 8.5	motor racing or testing venues
<input type="radio"/> 8.6	shooting ranges
<input type="radio"/> 8.6.a.i	desalination plants discharging wastewater to a marine environment
<input type="radio"/> 8.6.a.ii	desalination plants discharging wastewater to a wastewater lagoon
<input type="radio"/> 8.6.a.iii	desalination plants discharging to inland waters or land (other than a wastewater lagoon)
<input type="radio"/> 8.7	discharges to marine or inland waters (heat, antibiotic or chemical water treatment)
<input type="radio"/> 8.8	cremation or incineration of human or animal remains
<input type="radio"/> 8.9.a	pumped hydroelectricity works in a water protection area
<input type="radio"/> 8.9.b	pumped hydroelectricity works outside a water protection area

## ATTACHMENTS

Your application cannot be processed until the relevant information has been provided as listed below.

Please tick the attachments you have supplied.

- For Bodies Corporate – ASIC registered or historical company extract.
- Copy of Certificate(s) of Title for the Site.
- Site Map – detail area(s) in which works are planned.
- Management Plan/Environmental Impact Statement.
- Other (include supporting documentation).

## PART C: PAYMENT

A FEE must be paid with this Application and shall include the following:

1. Lodgement fee	\$ 238.00
2. Assessment fee equalling 20% of the level identified in section 4.3 of this form	\$.....
	<hr/>
Total Application Fee payable is the sum of Parts 1 and 2 above	\$.....
	<hr/>

This fee value is current to 30 June 2024.

### Payment by mail

Make cheques or money orders payable to Environment Protection Authority and crossed 'Not Negotiable'. Do not include bank notes or coins.

Mail your payment to: Environment Protection Authority GPO Box 2607 ADELAIDE SA 5001

### Payment by card

- Visa
- Mastercard

Card number CVV (last 3 digits)

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Expiry date

---

Cardholder's name

---

Cardholder's signature

---

Amount of card payment \$

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**SHOULD YOUR APPLICATION BE GRANTED, AN INVOICE FOR PAYMENT OF THE ANNUAL APPROVAL FEE WILL BE SENT TO YOU. This fee will be based on the estimated capital cost indicated on the original application and the invoice may include an advertising fee for public notices if a new activity is involved – Regulation 24(2).**

If you are unsure of the requirements of this Application form with respect to the Activities and Assessment Fees, contact the Licensing Team on (08) 8204 2058. Further information regarding this Application form and Assessment Fee components is available on the EPA website: [epa.sa.gov.au/business\\_and\\_industry/licences/licence\\_fee\\_system](http://epa.sa.gov.au/business_and_industry/licences/licence_fee_system)

## DECLARATION

If the applicant is:

**1. A company, body corporate or proprietary company the following must sign this declaration:**

- a director and/or the company secretary and/or a person appointed as a responsible officer.

**2. A natural person(s):**

- each person or a person legally authorised by the applicant must sign this declaration.

**3. A statutory body:**

- a person whom the Minister has authorised must sign this declaration.

**4. An incorporated association:**

- a person(s) who is authorised under the rules of that association.

For government departments that do not involve a statutory body, the Minister or a person whom the Minister has authorised must sign this declaration.

For joint applications, all parties must sign this declaration.

*I/we hereby declare that the information provided in this application and accompanying documents, to the best of my knowledge, is true and correct.*

a. Name

Signature

Position of signatory

Date

b. Name

Signature

Position of signatory

Date

c. Name

Signature

Position of signatory

Date

**Note that a maximum penalty of up to \$60 000 applies for providing false or misleading information.**



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Issued 1 April 2024