



For any enquiries or questions relating to auditor applications, contact the EPA Site Contamination Branch on:

Telephone: (08) 8204 2004

Email: [<epasitecontam@sa.gov.au>](mailto:epasitecontam@sa.gov.au)

---

**Completed applications must be sent, on or before the advertised closing date, to:**

Manager Site Contamination  
Environment Protection Authority  
GPO Box 2607  
Adelaide SA 5001









Technical competency reference	Other technical competencies
(g)	geology
(h)	human health and ecological risk assessment relating to site contamination
(i)	human toxicology
(j)	hydrogeology
(k)	identification of contaminants of concern from past industrial land uses
(l)	work health and safety relating to site contamination
(m)	remediation technologies and geo-technology
(n)	soil science
(o)	statutory and environmental planning

**SECTION D: EXPERIENCE AND PROJECT SKILLS**

In order to support your statements provided under Section B of this application form, please address the following:

**DEMONSTRATED EXPERIENCE IN SITE CONTAMINATION**

Please provide as an attachment (**Attachment 6**) a statement of summary details addressing the following criteria and demonstrating your professional knowledge and understanding, including experience and expertise, in site contamination assessment and remediation<sup>12</sup> is broadly based in terms of:

- the scale of work carried out
- the range of chemical substances encountered
- the scope of work performed.

Your statement should also demonstrate that your experience includes the following:

- the assessment and remediation of complex environmental issues involving land, air and/or aquatic environments
- complex sampling design, data collection and interpretation.

Your statement should also demonstrate that you have carried out and delivered site contamination work consistent with relevant legislation and guidelines.

**AUDITING EXPERIENCE**

Please list **up to five** (5) audit or audit-like projects that you have been involved in that demonstrate your ability to put your knowledge and understanding into practice<sup>13</sup> through site contamination or environmental auditing experience (for example as an auditor’s representative or support team member, auditor’s specialist team member and/or consultant for a site which has been subject to an audit). Please include as an attachment (**Attachment 7**) a statement of summary details for each audit or audit-like project, addressing the following points:

- project details

<sup>12</sup> Regulations 512)(c)(iii) and (d) of the *Environment Protection Regulations 2023*.

<sup>13</sup> Regulations 53(2)(c)(iii) and (d) of the *Environment Protection Regulations 2023*.

- role in the project (eg auditor/audit team member/specialist advisor)
- period
- how the project demonstrates the applicant's experience.

#### **PROJECT AND TEAM MANAGEMENT SKILLS**

Please list **up to five (5)** projects that demonstrate your experience in forming and managing multidisciplinary teams, which contain the appropriate balance of expertise for complex assessments<sup>14</sup>.

Please include as an attachment (**Attachment 8**) a statement of summary details for each project (list in chronological order) addressing the following points:

- project title
- project purposes
- your role (project manager/supervisor/team member)
- your involvement in the planning and implementation of work, field and review activities
- period
- team size and expertise
- how the project demonstrates your experience in project and team management.

The applicant should demonstrate where they have made a major contribution to the design, implementation and scientific analysis and reporting of site contamination for each project.

### **SECTION E: RELEVANT REPORTS**

#### **EXAMPLE OF AN AUDIT-LIKE ENVIRONMENT REPORT**

You must include as an attachment (**Attachment 9**) two audit or audit-like environmental reports on site assessment and/or remediation projects which clearly demonstrate your expertise in the assessment and remediation of site contamination<sup>15</sup>. Please refer to the competencies that you must demonstrate (as addressed in Section C) and provide with the reports a statement which addresses the following for each report:

- title
- client
- date report completed
- your role in the project
- your role in preparing the report
- how the report supports your application.

**Note:** If the report is not available on the EPA Public Register, you should include a consent letter from the client(s) for releasing the report to the EPA. Such reports will be treated as confidential by the EPA and hard copies, if provided, will be returned to the applicant upon completion of the application process if requested.

#### **ADDITIONAL REPORTS AND STUDIES**

In this section you may also list up to five (5) additional reports and/or studies you have undertaken (not listed elsewhere) that support your application. This may include research papers/reports/studies, etc. Please include summary details addressing the points above for each report.

Note: please do not attach any of these reports with your application.

### **SECTION F: REFEREES**

Please nominate two referees who are not directly associated with you or the company employing you.

<sup>14</sup> Regulation 51(2)(d) of the *Environment Protection Regulations 2023*.

<sup>15</sup> Regulations 51(2)(c)(iii) and (d) of the *Environment Protection Regulations 2023*.



They should have direct and recent knowledge of your experience and/or expertise in site assessment, management and remediation. Please include the following information for each referee as an attachment (Attachment 10):

- name
- company
- address
- telephone
- facsimile
- mobile
- email
- relationship to applicant.

**SECTION G: APPLICANT'S CONSENT**

Applicants must indicate (by ticking the boxes) their consent to the following<sup>16</sup>:

- |   |                    |
|---|--------------------|
| <ul style="list-style-type: none"> <li>• I consent to the conduct by the EPA of enquiries relating to any accreditation or similar authority I have held at any time under the Environment Protection Regulations 2009 or under legislation similar to those regulations in force in another State or Territory of the Commonwealth.</li> </ul> | <p>YES      NO</p> |
| <ul style="list-style-type: none"> <li>• I will provide the EPA with any information required by the EPA (verified, if the EPA requires, by statutory declaration) for the purposes of determining this application including (without limitation) criminal record checks.</li> </ul>   | <p>YES      NO</p> |

**SECTION H: APPLICANT'S DECLARATION**

Applicants must answer the following questions<sup>17</sup>:

- |   |                    |
|---|--------------------|
| <ul style="list-style-type: none"> <li>• Have you committed any offence against the <i>Environment Protection Act 1993</i>, the <i>Environment Protection Regulations 2023</i> or legislation similar to those regulations in force in another State or a Territory of the Commonwealth of Australia?</li> </ul>  | <p>YES      NO</p> |
| <ul style="list-style-type: none"> <li>• Have you committed any offence punishable by imprisonment?</li> </ul>  | <p>YES      NO</p> |
| <ul style="list-style-type: none"> <li>• Have you been subject to the cancellation or suspension of accreditation or similar authority, or the disqualification from practicing as a site contamination auditor, under the <i>Environment Protection Regulations 2023</i> or under legislation similar to those regulations in force in another State or Territory of the Commonwealth of Australia?</li> </ul> | <p>YES      NO</p> |
| <ul style="list-style-type: none"> <li>• Have you during the period of 10 years preceding this application for accreditation been an undischarged bankrupt or subject to a composition or deed or scheme of arrangement with or for the benefit of creditors</li> </ul>   | <p>YES      NO</p> |

***If you have answered 'yes' to any of the above questions, please provide details as an attachment to this application.***

<sup>16</sup> Regulation 52(3)(a) and (b) of the *Environment Protection Regulations 2023*.

<sup>17</sup> The EPA may take this information into account for the purposes of determining whether a person is eligible for accreditation [regulation 51(3) of the *Environment Protection Regulations 2023*].

- Will you hold or be covered by a professional indemnity insurance policy approved by the Authority<sup>18</sup>, prior to carrying out site contamination audits pursuant to the Environment Protection Act 1993 (Note: evidence of suitable professional indemnity insurance cover will be required if application for accreditation is successful). YES NO

I, \_\_\_\_\_ (*name*) declare that the statements made by me in this application are true and correct in every particular.

**Applicant's signature:**

**Applicant's full name:**

**Date:**

It is an offence under section 119 of the *Environment Protection Act 1993* to make a statement that is false or misleading.

---

<sup>18</sup> Regulation 54(2)(d) of the *Environment Protection Regulations 2023*.

## SECTION I: APPLICATION CHECKLIST

All of the following documents/information **must** be attached (please check):

- |   |     |    |
|---|-----|----|
| • Current, detailed curriculum vitae, a copy of your awarded degree and information supporting your CPD and professional certifications, memberships and associations – <b>Attachment 1</b> | YES | NO |
| • Statement of understanding of legislation– <b>Attachment 2</b>  | YES | NO |
| • Statement of understanding of guidelines– <b>Attachment 3</b>   | YES | NO |
| • Statement of knowledge of site contamination– <b>Attachment 4</b>   | YES | NO |
| • Detailed statement in support of competencies– <b>Attachment 5</b>  | YES | NO |
| • Statement of experience in site contamination – <b>Attachment 6</b>   | YES | NO |
| • Statement of project experience– <b>Attachment 7</b>  | YES | NO |
| • Statement of project management experience– <b>Attachment 8</b>   | YES | NO |
| • Statement of supporting reports including printed and electronic copies of two relevant audit like environmental reports (one each)– <b>Attachment 9</b>                                  | YES | NO |
| • Summary details of additional reports (to be included with <b>Attachment 9</b> )  | YES | NO |
| • Referees– <b>Attachment 10</b>  | YES | NO |
| • An electronic copy (on CD or DVD) of the whole application, which includes all relevant forms and the attachments, clearly named.   | YES | NO |
| • Complete ‘Proof of Identity’ form   | YES | NO |
| • Completed ‘Application fee for accreditation as a site contamination auditor pursuant to the Environment Protection Act 1993 payment’ form  | YES | NO |
| • Correct application fee   | YES | NO |
| • Details of any special medical or other requirements  | YES | NO |